

HESWALL SQUASH RACQUETS

RULES & BYE-LAWS - Sept 2021

RULES

I. NAME

The name of the Club shall be “**Heswall Squash Racquets Club**”

2.OBJECTIVES

The objectives of the Club are as follows:

To provide facilities for Squash, Racketball, associated sports, general fitness, leisure, recreation & social activities by the provision of courts, changing rooms, bar & catering facilities as may be necessary.

To make the facilities available to all persons who may reasonably require to become Members of the Club subject only to a restriction that the election of new Members may be suspended if, in the opinion of the Committee, the facilities available are insufficient for the requirements of the enlarged Membership.

To further the games of Squash, Racketball & associated sports wherever and however possible.

3.MEMBERSHIP & SUBSCRIPTIONS

(a) Membership

The classes of Membership shall be as follows.

- (i) Full Single Membership (FS) for persons over the age of 26 years on 1st September.
- (ii) Full Joint Membership (FJ) for 2 adults over the age of 26 years on 1st September, living at the same premises.
- (iii) Day Membership (D) for one person restricted to the use of the Courts in off-peak periods on ALL days but entitled to use of all other facilities of the Club at all other times. Off-peak periods shall be determined by the Committee from time to time but shall in any event be not less than the hours between 9 a.m. and 6:30 p.m.
- (iv) Social Membership (S) for persons over the age of 18 years wishing to use the amenities of the Club other than the courts and changing facilities.
- (v) Associate Sport Membership (AS) for Members of clubs using the premise facilities but not the courts.
- (vi) Country Membership (C) for any person living more than a 10 miles radius from the Club.
- (vii) Youth Membership (Y) for adults over 19 years and under 26 years on 1st September.
- (viii) Student Membership (Stu) for adults over 19 years and under 26 years on 1st September in Full Time education
- (ix) Junior Membership (J) for children under 19 years on 1st September.
- (x) Corporate Membership (Corp) will be available to any organisation or institution such as schools, colleges or otherwise as the Committee may from time to time determine and on such terms and conditions as may be agreed. Playing facilities for Corporate Members will be available only between 9 a.m. and 6:30p.m. Monday to Friday inc.
- (xi) Life Membership (L) will be available at the discretion of the Committee and will be 10 times the annual Full Single Membership fee.
- (xii) Honorary Membership (H) may be conferred by the Club at a General Meeting if considered appropriate.
- (xiii) SeniorMember (Sen) for persons over the age of 70 yrs on 1st September and will be 0.5 times the annual Full Single Membership fee

Categories (i), (ii), (xi), (xii), (xiii) are defined as Voting Members.

In accordance with Rule 7 "paid up" Full Members (Single, Joint, Senior, Life) are eligible to vote at the meeting. Day Members & Social Members who have previously paid at least 5 years of full membership are also eligible.

HESWALL SQUASH RACQUETS

RULES & BYE-LAWS - Sept 2021

(b) Subscriptions

- Subscriptions Due

The subscriptions shall be due on the 1st September annually and shall be determined at the Annual General Meeting.

- New Member Subscriptions

New Members (except Junior, Student and Social) joining during the course of the squash year joining and after 1st November will pay the appropriate monthly fraction of the annual fee.

- Non Payment of a Subscription

If a subscription due on the 1st September in any year is not paid by the 15th September the name of the defaulting Member shall be posted in the Club House for a period of one month after which time he or she will cease to be a Member of the Club.

- Age of a Member

The reference in these Rules to a particular age shall mean the age of a person as at 1st September.

• ELECTION OF MEMBERS

Candidates for Membership should preferably be proposed and seconded by two Voting Members. If a person requiring to be elected as a Member is not known to two Voting Members of the Club then he or she should approach one of the Committee to assess their eligibility as a Member. Normally the Committee may not refuse the election of a person as a Member unless there are reasonable grounds for refusing to do so. The only circumstances where a Member may not, in the ordinary way, be admitted is if, in the Committee's opinion, the Membership has reached such a large number that the facilities then available to the Members are not adequate to meet the requirements of an enlarged Membership.

No Member, unless he or she has been a Member of the Club at least one year, may sponsor a prospective new Member as proposer or seconder. Only Voting Members are entitled to sit on the Committee.

The form of application for Membership shall include a statement to be signed by the candidate agreeing to accept and comply with all the Rules and Regulations of the Club in force for the time being, and shall include the name and address of the candidate.

The Membership Secretary shall cause the completed application form to be submitted to the Committee for consideration and approval.

5. RESIGNATION OF MEMBERSHIP

Any Member of any class who no longer wishes to remain a Member of the Club shall give written notice to the Membership Secretary on or before the date of his first unpaid annual subscription.

The Member's notice of resignation will have effect from the date of the first unpaid subscription. If a Member fails to pay his subscription when due, and then gives notice of his intention to resign from the Club such notice shall have effect immediately it is received in writing by the Membership Secretary.

Any Member who is in default with his subscription and whose name has been posted in the Clubhouse for one month following the 15th September, next after the due date of the unpaid subscription, shall forthwith cease to be a member.

HESWALL SQUASH RACQUETS

RULES & BYE-LAWS - Sept 2021

6. EXPULSION FROM MEMBERSHIP

The Committee may expel from the Club any Member whose conduct is such as shall in the opinion of the Committee be injurious to the character or interests of the Club or render the Member unfit to associate with the Members. Before a Member is expelled or suspended the conduct shall be inquired into by the Committee and the member shall be given full opportunity to defend, justify or explain the conduct. If a majority of the Committee present, when the matter is inquired into are of the opinion that the Member has been guilty of such conduct as aforesaid and that the Member has failed to justify or explain it satisfactorily, the Committee shall call upon the Member to resign, and if the Member does not resign, the Member shall be expelled by the Committee. A Member expelled shall forfeit all the privileges of Membership and all rights against the Club.

7. ANNUAL GENERAL MEETING

The Accounts of the Club shall be made up to the 31st March in any year.

The Annual General Meeting of the Club shall normally be held in the month of July and in any event should be held within 15 months of the previous Annual General Meeting. The Meeting may approve the Accounts, elect the Officers of the Committee and the Auditors for the ensuing year and consider any other business laid before it. Only Voting Members shall be entitled to vote.

Notice of the Annual General Meeting shall be sent in writing to all Members stating a date, time and place on which the Meeting is to be held; accompanying the notice shall be a copy of the Agenda including names of candidates for election to the various offices. The notice shall be dispatched three weeks before the date of the Meeting.

8. EXTRAORDINARY GENERAL MEETING

Either a single majority of the Committee present at a Meeting or any ten Voting Members may by written requisition to the Club Secretary convene an Extraordinary General Meeting of the Club. The requisition shall state the business to be transacted at the Meeting and the notice convening such Meeting shall be dispatched to all Members so as to reach Members at least three clear weeks before the date on which the Meeting is to be held.

9. OFFICERS AND CLUB COMMITTEE

The Officers of the Club shall be the:

President

Vice President

Club Secretary

Membership Secretary

Treasurer

Ladies Squash Captain

Mens Squash Captain

House and / or Bar Manager

All of whom shall be elected at the Annual General Meeting to hold office for a period of one year and will be ex-officio Members of the Committee. They will be eligible for re-election in subsequent years except that the President may not hold office for more than two consecutive years.

All nominations for office shall be made one month in advance of the Annual General Meeting. Notice for nomination shall be given in writing to the Secretary and shall be signed by the Member nominated, his proposer and seconder. Only Voting Members are entitled to sit on the Committee.

The Committee shall consist of the ex-officio Members and other Members of the Club elected in manner aforesaid.

The General Management of the Club both as to financial matters and otherwise shall be entrusted to the Committee, which shall meet at least once in each calendar month.

HESWALL SQUASH RACQUETS

RULES & BYE-LAWS - Sept 2021

10. SUB-COMMITTEES

The various functions of the Club will be controlled by Sub-committees which will report to the Club Committee at its monthly Meetings. The convener of each Sub-committee shall be a Member of the Committee; non-Committee Members may serve on Sub-committees. Each Sub-committee shall make such Bye-laws as it considers appropriate to its terms of reference and submit such Bye-laws in writing to the Full Committee for approval at an Ordinary Monthly Meeting. No such bye-laws shall be approved at any Meeting unless they have been in the hands of the Members of the Committee at least one full week before the date of the Committee Meeting where they are to be approved.

11. TRUSTEES

All Club property shall be vested in Trustees. There shall be between 2 and 4 Trustees who shall be appointed at a General Meeting of the Club. They shall deal with Club property as directed by Resolution of the General Committee (of which an entry in the Minute Book shall be conclusive evidence) and they shall be indemnified against risk and expense out of Club property. The Trustees with the approval of a majority of those present at a General Meeting may borrow such monies as may be necessary in the opinion of the Committee for the running of the Club.

11. QUORUM

At all General Meetings of the Club, twenty shall form a quorum.

At all Meetings of the Committee, five shall form a quorum.

12. MISCELLANEOUS PROVISIONS

A copy of these Rules shall be given to all New Members and copies posted on the WEB page and behind the bar.

The Clubhouse and the Courts shall be open at such times as the Committee shall consider reasonable.

Any representative of a Visiting Club shall be deemed an Honorary Member of the Club for the day on which the match is played.

All submissions made on behalf of the Club to any outside body must be submitted to the Committee for Approval/Information and available for comment by Voting Members unless marked "In Confidence".

13. RESPONSIBILITY FOR LOSS

Neither the Club, nor any person connected with it, shall be responsible to any Member, visitor or guest or any other person, for the loss of any money or other property or valuables on the premises of the Club.

14. ORDERS FOR GOODS AND PAYMENT OF ACCOUNTS

No goods shall be supplied to the Club, or any work carried out for or on behalf of the Club, except under the Club's official order signed by the Treasurer. Accounts for work done, goods or articles supplied the cost of which exceeds £100 shall be paid by cheque signed by the Treasurer.

15. REVISION OF CLUB RULES

No alteration shall be made in these Rules except at a General Meeting. Notice of any proposed alteration or addition shall be handed to the Secretary in time for him to notify Memberships ten days before the General Meeting.

HESWALL SQUASH RACQUETS

RULES & BYE-LAWS - Sept 2021

BYE-LAWS

The following Bye-laws have been agreed by the Club Committee. The aim is to regulate the normal running of the Club in a sensible manner in the overall interest of all the Members. Recognition and application of the Bye-laws by members will thus be seen to contribute to the well-being of the Club and the general enjoyment of its facilities by the members. It would be the intention of the Committee to keep these Bye-laws up to date by amendment as required from time to time.

• ARRANGEMENTS FOR BOOKING OF COURTS

- Booking of courts is by use of the MyCourts online portal: <https://heswallsquash.mycourts.co.uk>
- Members can book courts 14 days prior from 7am. In other words, when booking to play 14 days in advance the new booking sheet only becomes available from 7am

Members should select their playing partner / opponent's name to show on the booking sheets.

Maximum 2 peak-time bookings per member per day.

Maximum 4 peak-time bookings per member per calendar week.

Peak times are from 5.45 pm to 8.45 pm (Monday - Sunday).

Court hire fees:

Court lighting is £4 per 45min session and is paid at the time of booking.

There are no booking fees on this system, however, there are late-cancellation and no-show fees

- During peak periods Junior Members can only use court 1 or 2 .
- Juniors are permitted to play at peak periods on any court at the invitation of and with a Full Member, or with a Squash Coach. Periods of pre-paid booking will be as fixed from time to time by the Committee.
- During peak periods all courts are to be booked by means of the stickers which can be purchased from the Sticker Machine. Should a sticker not have been used the booking will be considered invalid.
- No Member is to book more than 3 courts per week at peak booking periods. For this purpose a week is taken as Sunday to Saturday inclusive.
- The Squash Captain(s) have the power to reserve courts for specific events and will aim to ensure that such reservations are noted on the booking forms at the time they are issued. The following are examples of events where such reservations will be made:
 - Club matches
 - Club competitions
 - Club Mix Ins
 - Team practices
 - Occasional "invitation" competitions
 - Social events
 - Lettings to outside bodies at non-peak periods.
 - A Squash Coach who has registered and had approved their written interest in coaching at Heswall, can, with the written approval of the Committee, reserve courts for coaching sessions. This shall be reviewed every 3 months in writing by the committee.

• COURT REGULATIONS

- Footwear: only clean, indoor sports shoes (that have NOT been worn outside) with non-marking sole are to be used on court. Shoes that have been worn outside, should not be worn on court.
- Only non-marking balls are to be used.
- Players should aim to avoid damage to both the walls and the floor of the court as far as possible.
- The Club recommends the use of eye protection when playing & is mandatory for Junior players
- The Club accepts no responsibility for injuries on court.

HESWALL SQUASH RACQUETS

RULES & BYE-LAWS - Sept 2021

• ETIQUETTE

- On court players should be familiar with & abide by the Rules of Squash especially with regards to court safety (as posted within the Club)
- Good manners and sportsmanship on court are to be encouraged. Bad language and racket abuse will not be tolerated.
- All Members, guests, visitors and children have the responsibility to ensure that players are not distracted by off courts noise, movement and behaviour; mobile phones etc should be turned off.

• BAR

- Bar Licensing Hours are :

Monday to Saturday 11:00 to 00:00

Sunday 11:00 to 23:30

Or as directed by the Committee.

- Players are not to enter the lounge area when dressed in squash kit.
- Squash bags are not to be brought into the lounge.
- No glasses are to be taken from the first floor.
- Smoking or Vaping is NOT allowed on the Club Premises.
- Animals are not allowed on the Club Premises except for guide dogs.

• VISITORS

- All visitors to the bar should be signed into the Visitor's Book by the introducing Member.
- No one guest is to be invited to play on the courts more than 6 times in any one calendar year.
- An extra visitors fee is payable for a playing visitor and the payment of this fee is the responsibility of the introducing Member. The fee payable will be fixed from time to time by the Committee.
- Mix-Ins – the first 3 sessions are free for prospective new Members; subsequent sessions are paid at the appropriate rate and a Membership fee due.

• GENERAL POINTS

- Members should all look to ensure the well-being of their Club.
- The suggestion/maintenance book is intended to facilitate improvements in the Club. It should be used:
 - For constructive suggestions
 - For drawing attention to malfunctioning of parts of the building or faults in the fabric which need repair.
- The Club cannot take any responsibility for valuables. Players should take items of value (e.g. money, watches, jewellery) either on to court or to leave them in the care of the bar – the latter will improve security but does not commit the Club or its employees to responsibility for the items so deposited.
- Members are requested to keep a minimum any noise made on leaving the premises.
- Car drivers should park with consideration.
- Members should not take glassware into the changing rooms or on court.
- Members should be aware of the Bar Rules.